



**2009-10 STAR Test (including field tests) Security Affidavit
for
Test Examiners, Proctors, Scribes, and
Any Other Person Having Access to STAR Tests**

Note: This agreement covers both the fall field tests as well as the operational administrations.

I acknowledge that I may have access to the California Standards Tests (CSTs); the California Modified Assessment (CMA); the California Alternate Performance Assessment (CAPA); the Standards-based Tests in Spanish (STS); and the Early Assessment Program (EAP) for the purpose of administering the test(s). I understand that these materials are highly secure, and it is my professional responsibility to protect their security as follows:

1. **I will not** divulge the contents of the tests to any other person through verbal, written, or any other means of communication.
2. **I will not** copy any part of the test(s) or test materials.
3. **I will** keep the test(s) secure until the test(s) are actually distributed to pupils.
4. **I will** limit access to the test(s) and test materials by test examinees to the actual testing periods when they are taking the test(s).
5. **I will** collect and account for all materials following each period of testing and will not permit pupils to remove test materials from the room where testing takes place.
6. **I will not** review any test questions, passages, or other test items independently or with pupils or any other person before, during, or following testing.
7. **I will not** develop scoring keys, review any pupil responses, or prepare answer documents except as required by the test administration manual(s) prepared by the testing contractor.
8. **I will** return all test materials to the designated STAR test site coordinator daily upon completion of testing with the exception of subdivision (9) below.
9. **I will** keep all CAPA materials in secure locked storage except when I am administering or observing the administration of the assessment to pupils.
10. **I will** administer the test(s) in accordance with the directions for test administration and test administration manuals prepared by the testing contractor.
11. **I have been** trained to administer the tests.

Signed

Print name

Position

School

School district

Date