



2007–08 STAR Test (including field tests) Security Affidavit for Test Examiners, Proctors, Scribes, and any Other Person Having Access to STAR Tests

Note: This agreement covers both the fall field tests as well as the spring administrations.

I acknowledge that I will have access to the California Standards Tests; the California Achievement Tests, Sixth Edition Survey; the Standards-based Tests in Spanish; the California Modified Assessment; and the California Alternate Performance Assessment for the purpose of administering the test(s). I understand that these materials are highly secure, and it is my professional responsibility to protect their security as follows:

1. I will not divulge the contents of the tests to any other person through verbal, written, or any other means of communication.
2. I will not copy any part of the test(s) or test materials.
3. I will keep the test(s) secure until the test(s) are actually distributed to students.
4. I will limit access to the test(s) and test materials by test examinees to the actual testing periods when they are taking the test(s).
5. I will collect and account for all materials following each period of testing and will not permit students to remove test materials from the room where testing takes place.
6. I will not review any test questions, passages, or other test items with students or any other person before, during, or following testing.
7. I will not develop scoring keys or review or score any student responses except as required by the contractor's administration manual(s) to prepare answer documents for machine or other scoring.
8. I will return all test materials to the designated STAR test site coordinator daily upon completion of testing.
9. I will administer the test(s) in accordance with the *Directions for Administration* and the *STAR District and Test Site Coordinator Manual*.
10. I have been trained to administer the tests.

Signed

Print Name

Position

School

School District

Date

This form may be photocopied.